



Application Form for Loan Set 外借藏品申請表

Tel: (852) 2241 5472

Fax: (852) 2517 6912

Email: shmuseum@hku.hk

Address: G/F & 1/F, James Hsioung Lee Science Building, The University of Hong Kong, Pokfulam Road, Hong Kong

地址: 香港薄扶林道香港大學厲樹雄科學館地下及一樓

Webpage: <http://www.hku.hk/shmuseum>

Facebook: <http://www.facebook.com/Stephen.Hui.Geological.Museum>

Name of School/Organisation 學校/團體名稱			
(Chinese 中文)			
(English 英文)			
Address 地址			
Contact Person 聯絡人		Tel 電話	
Email 電郵		Fax 傳真	

Proposed Loan Period 擬定借還日期		From 由	To 至	(dd/mm/yy)
Purpose 目的				
Display Venue 展出地點				
Loan Set 外借藏品系列 (Please Select 請選擇)				
<input type="checkbox"/> Rock Cycle 岩石循環				
<input type="checkbox"/> Hong Kong Geology 香港地質				
<input type="checkbox"/> Other, please specify 其他, 請註明: _____				
Loan sets including minerals, rocks and fossils can be arranged to suit your specific requirements. 本館會因應個別需要而借出有關礦物、岩石和化石藏品。				

Authorised Signature 申請人簽署	School/Organisation Chop 學校/團體印鑑	Date 日期

Notes on application:

- Please fax (2517 6912) or email (shmuseum@hku.hk) the completed application form to the museum **at least TWO weeks in advance** before the proposed loan period.
- Application is based on first-come first-served basis. Your request is considered successful upon receiving email confirmation from our staff.
- The loan sets shall be borrowed for a period of **THREE weeks**. Please consult our staff if extension is needed.
- The loan sets should be collected and returned at the museum office according to the loan period.
- Reproduction or duplication of the loan materials in any form is prohibited.
- The museum reserves the right to make the final decision on application for loan set.

申請須知:

- 請於擬定外借日**前最少兩星期**傳真(2517 6912)或電郵(shmuseum@hku.hk)已填妥之申請表予本館。
- 申請先到先得。凡成功申請者, 本館職員將以電郵確認。
- 外借藏品期限為**三星期**, 如需延期, 請與本館職員商議。
- 請按借還日期到本館辦公室領取及交還外借藏品。
- 禁止以任何形式翻印或複製外借資料。
- 就外借藏品申請, 本館保留最終決定權。

<p>For Official Use On Loan</p> <p>Date: _____</p> <p>Borrowed by (Name): _____</p> <p>(Signature): _____</p> <p>Approved by: _____</p>	<p>On Return</p> <p>Date: _____</p> <p>Returned by (Name): _____</p> <p>(Signature): _____</p> <p>Checked by: _____</p>
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